

## PERFORMANCE REQUEST FORM

**We ask that requests be made 4 weeks in advance to allow for adequate preparation to ensure a high quality performance at your event.**

<b>Today's Date</b>	
<b>Organization</b>	
<b>Date of Event</b>	
<b>Title of Event</b>	
<b>Venue of Event</b>	
<b>Venue Address</b>	
<b>Performance Start &amp; End Time</b>	
<b>Event Start &amp; End Time</b>	
<b>Equipment Load-in Location (Entrance Door)</b>	
<b>Parking Location *</b>	
<b>Contact Name</b>	
<b>Contact Phone #</b>	
<b>Contact Email</b>	
<b>Ensemble(s) Requested</b>	

*\* Parking costs MUST be covered by your organization*

### 2015-2016 Performance Fee Scale

ENSEMBLE	FEE SCALE
Choir	\$500.00 – 30 minutes or less \$750.00 – over 30 minutes
Dance	\$500.00 – 30 minutes or less \$750.00 – over 30 minutes
Drumline	\$500.00 – 30 minutes or less \$750.00 – over 30 minutes
Jazz Band	\$500.00 – 30 minutes or less \$750.00 – over 30 minutes
ROAD SHOW (Choir + Musicians)	Will be negotiated based on the details of each request

Send this form to:

Kimberly L. Sias, All-City Arts Managing Director  
[PROGRAM.COORDINATOR.ALLCITY@GMAIL.COM](mailto:PROGRAM.COORDINATOR.ALLCITY@GMAIL.COM)

216.245.3790 (fax)

Questions: 216.702.6803

**\*\*\*Allow a minimum of 72 hours for a confirmation\*\*\***